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Education Bureau
Territory-wide System Assessment 2013
Secondary 3 English Language
Writing
Question Booklet

Instructions:

1. There are 2 pages in this Question Booklet.
2. Time allowed is 40 minutes.
3. Do not write anything in this Question Booklet.
4. **Answer all questions in the Answer Booklet provided.**

You are Alex Chan from FRGKL Secondary School and you would like to apply for a summer job. Your careers teacher has shown you the job advertisement below. Write a letter of application stating why you are interested in the position, why you are suitable and some examples of the activities that you can run.

You may use some of the ideas from the job advertisement below and/or your own ideas in your writing. Write the letter in about 150 words.

Are you a secondary school student? Looking for something to do in your summer holidays to get work experience and earn some money?

We Want



Summer Holiday Activity Centre

The specialist in Hong Kong when it comes to running exciting and educational summer holiday programmes for primary students!

We Want



We are looking for Secondary 3 to 5 students to help out in the Summer Holiday Activity Centre.

You should like children and be:

- enthusiastic
- able to speak English and Putonghua
- aged between 14 and 16
- able to work during the week and on weekends
- available from the end of July to the end of August

Job duties include:

- organising games and activities in the centre
- assisting students with their holiday homework
- planning and going on trips
- opening and closing the centre

Send your letter of application to **Director Margaret Smith**, Summer Holiday Activity Centre, Fung Nam Building, Kowloon Tong.

Call 4235 6099 for more information.

END OF PAPER

