

Transmission of TSA student data files via WebSAMS

A. Procedures

1. CDS → Incoming Message
 - Decrypt the parameter file, "TSA parameter file for primary school"
2. HKEAA → TSA → Data Communication → Process Incoming Data
 - Import parameter file, "TSA parameter file for primary school"
3. HKEAA → TSA → Maintain Student Data
 - Maintain the student data and save
4. HKEAA → TSA → Data Communication → Prepare Outgoing Data
 - Prepare the TSA Student Data file and check the report. If there is no problem, confirm the TSA Student Data file.
5. CDS → Outgoing Message → Maintain Message
 - Encrypt and send the TSA Student Data file

B. References

1. Powerpoint on submission of TSA student data for Primary Schools in WebSAMS
(<http://www.edb.gov.hk> → [School Administration and Management > Administration > IT Systems for Schools > WebSAMS > Briefing Sessions & Workshops](#))
2. Frequent Asked Questions
(<http://cdr.websams.edb.gov.hk> → [參考資料 > 常見問題及答案 > 香港考評局程序 > 全港性系統評估](#))



C. Enquiries

1. WebSAMS School Liaison Officers
(<http://cdr.websams.edb.gov.hk> → 主頁 → 常用電話/電郵/地址 > 網上校管系統學校聯絡主任名單及聯絡方法)
2. WebSAMS Helpdesk
Telephone number: 3125 8510
Fax number: 3125 8999
Email: websams_support@hk.ncs-i.com
3. CDS Helpdesk
Telephone number: 3464 0550
Fax number: 3464 0568
Email: cdshelpdesk@edb.gov.hk

