Guidelines for Oral Examiners' Webinar and Online Training 2023 (Primary)

A. Webinar

1. Time and Date: (English Language) 9:00 a.m. to 10:30 a.m., Saturday, 1 April 2023

2. Individual links and passwords for attending the webinar will be emailed directly to the teachers concerned by 21 March 2023.

3. The attendance record will be automatically saved on the system. Teachers who complete the webinar may continue the training in Part B.

B. Online Training

1. Duration: 4 April – 18 April (18 April only until 5:00 pm)

2. System Requirements:
    ➢ Google Chrome or Microsoft Edge on Windows 8.1 / Windows 10 / Windows 11; or Google Chrome on Mac OS X
        (Browsers must be able to support HTML 5)
    ➢ A media player (e.g. QuickTime, Microsoft Windows Media Player 10 or above)
    ➢ Adobe Reader 9 or above
        (Download the Adobe Reader here: www.adobe.com/reader)
    ➢ Microsoft Office 2003 or above
    ➢ Recommended screen resolution: 1024 x 768 pixels

3. Enter the website of Basic Competency Assessment: www.bca.hkeaa.edu.hk

4. Enter "Login ID" and "Password".

5. Adjust the volume of the speaker before doing the online training.

6. Wait patiently when downloading the videos.

7. Complete the online training as early as possible to avoid network congestion.

8. For enquiries, call the TSA Administration Team at 3628 8181 or email at tsa1@hkeaa.edu.hk