2023 年全港性系統評估

【網上版】校長確認說話能力主考員提名程序

【接收通知電郵】

- 說話能力主考員經網上遞交個人資料後,校長會收到一封由基本能力評估網頁發出的電郵,以確認老師提名;電郵標題為「Notification of Oral Examiner Nomination for Endorsement」
- ◇ 點擊電郵內的連結或直接到「校長確認說話能力主考員的提名」的頁面

https://bca.hkeaa.edu.hk/bca/oenae.do ,以完成確認程序



【獲取一次性密碼及登入】 輸入評估行政主任已提供的電郵,以獲取一次性密碼 校長確認說話能力主考員的提名 議輸入您的學校電影地址,以便接收一次性容得整人系統,並確認循連名的說話能力主考異的資料,「電影地址」演興您收到的通知電影所示相同 功性協協會在把影響「導交」集發表例に的電影地址。 ₩提示 請參考你所收到的通知電郵 * 校長的學校電影地址 s888principal@mailinator.com 您把電影地址? 經同一電郵獲取一次性密碼‧然後到頁面輸入密碼登入 校長確認說話能力主考員的提名 一次性密碼會發送到您的電影說說。隨在下方輸入您的一次性密碼,然後點蘸「提交」以登入為紙。 若您未給收到一次性查碼,請點擊「重發查碼」,以便系統向您發送另一個一次性查碼。 5XWN2X 重報定碼 (27秒) ・選兵・提交

【核實及確認說話能力主考員的提名表格】

◇ 點擊教師的名字以檢視被提名教師所輸入的資料



B

步驟

◆ 選擇相應的行動並按「儲存」



◆ 相關說話能力主考員在被確認提名後會收到通知電郵

備註

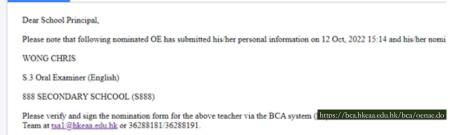
- ◆ **核實及確認:**確認該說話能力 主考員的提名
- ◆ **拒絕:**拒絕該說話能力主考員
- 的提名 **● 聖要闡明**・要求該說話能力主
 - **需要闡明:**要求該說話能力主 考員修改提名表格

Territory-wide System Assessment 2023 ONLINE Endorsement Procedures for Principal

Online Principal Endorsement for the Nomination of Oral Examiners Principal Endorsement for the Nomination of Oral Examiners Please input your principal's school email address for him/her to receive a one-time password to login for OE endorsement. The "Email Address" should be the email address shown on the notification email you received. A one-time password will be sent to your email address after you click the "Submit" button. * Principal's School Email Address Forgot Email?

(Receive the notification email)

- ♦ After OEs submitted their personal information online, an email marked "Notification of Oral Examiner Nomination for Endorsement" will be sent to School Principal by the BCA website for endorsement.
- ♦ Click the link provided in the email <u>OR</u> go to <u>Principal Endorsement for the Nomination of Oral Examiners Page < https://bca.hkeaa.edu.hk/bca/oenae.do to complete the endorsement procedures.</u>



[Retrieve One-time Password (OTP) for login]

❖ Input the same email address provided by the AAS to retrieve OTP

2

Step

Principal Endorsemen	t for the Nomination of Oral Examiners	
	mail address for him/her to receive a one-time password to login fo notification email you received. A one-time password will be sent to s868principal@mailinator.com	
		→ Submit

QTIPSPlease refer to the notification email you received

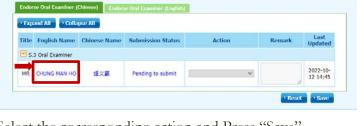
Receive OTP via the same email address and enter the password on this page to login

Principal Endorsement for the Nomination of Oral Examiners

* Back * Submit

[Verify and endorse the OE nomination forms]

♦ Click the teachers' names to verify the nominated teacher information



♦ Select the corresponding action and Press "Save"



- Remarks
- Verified and Signed: Verify and sign the nomination form of the Oral Examiner concerned
- ◆ Rejected: Reject the nomination form of the Oral Examiner concerned
- ◆ Require Clarification: Require the Oral Examiner concerned to edit his/her nomination form
- ♦ The relevant OEs will receive a notification email upon endorsement